



Welcome Letter

Batch code: UM-1112-09

Dear Candidate,

We are pleased to offer you an appointment in our organization as Upcoming Internship Program For the position of **Email And Chat Process Intern** with effect Starting from Cohort date **15-November-2025 / 01-December-2025**. You can choose any one date to start your internship. Your application and skills have demonstrated your potential and enthusiasm for this role, and we are eager to welcome you to our team. Throughout the training, you will be have the opportunity to gain invaluable hands-on experience in various facets.

Upon successful completion of the internship, you will receive:

1. Internship Completion Certificate recognizing your contribution and the skills acquired.
2. Letter of Recommendation (LOR) highlighting your performance, dedication, and skill set, which will be valuable for your future career opportunities.

With reference to your application, we would like to congratulate you for being selected for the Internship Program with UMInnovatebridge Solutions. Your training is scheduled to start from the date of 15-November-2025 / 01-December-2025 effective for a period of 4 weeks. All of us at UMInnovatebridge Solutions are excited that you will be joining our team.

As such your Internshipship will include training/orientation and will be focused primarily on learning and developing new skills and gaining a deeper understanding of concepts through hands-on application off the knowledge you attain in class.

Upon completion of the program,

You will be receiving a Certificate of Completion, Letter of Recommendation and an appreciation letter from the company. The project detail will be shared with you on or before commencement of training. Your appointment will be governed by the terms and conditions presented in Annexure-B

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Note: Internship Duration will be one month. After completion of your Internship you may have the opportunity to join the internal team as well as we have more than 100s start-up and Mnc companies clients. For join a full time opportunity you have to clear interview. We will offer upto 5Lpa salary after successfully completing your Internship program.

Enrollment fee is 1650/- Rupees. Initially you have to deposit.

After Payment you will receive a training session link and Login credentials.

To “CONFIRM” your enrolment, you need to pay 1650/- the Internshipship fees online through the following link <https://www.uminnovatebridge.com/form>

Yours truly

UMInnovatebridge Solutions



(E. Sai Reddy)
HR Manager

Candidate's Sign

Annexure – A

Salary structures can be bifurcated as under:

Basic Pay	Rs.	22,500/- Per Month.
Performance Incentives	Rs.	As per work performance
Internet Allowances	Rs.	500/- Per Month.
Gross Salary	Rs.	23,000/- Per Month.

Total In-hand salary : Rs. 23,000/- Per Month

You will be assigned a client and project upon onboarding. A stipend will be provided upon successful completion of the assigned project

Annexure - B

You shall be governed by the following terms and conditions of service during your Internshipship with UMIinnovatebridge Solutions, and those may be amended from time to time.

1. You are being selected for one month of Internship During Internship you would be responsible for completing the training modules on our partner platform and complete the live project thereafter as per the project requirement specified in the project proposal. After completion of your Internship you will get project to work. Once you submit the project then you will get your stipend as per Annexure -A.
2. Your date of joining is 15-November-2025 / 01-December-2025 and the duration of the Internshipship would be 4 Weeks. You will receive a stipend because we assign you the project as well as the client. Once you have completed your project. Your stipend will be credited in your bank account.
3. All the work that you will produce at or in relation to UMIinnovatebridge Solutions will be the intellectual property of UMIinnovatebridge Solutions. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly you are expected to refrain from talking about your work in public domains (both online such as blogging, social networking site and offline among your friends, college etc.
4. You will be using the computer throughout the program with good internet connection.
5. You will be working remotely for the duration of the Internshipship and submit the same on our Learning Management System (LMS).
6. At the end of the training program, candidates may be offered project opportunities based on their performance in the final project assessment. Allocation will be done considering overall consistency, skill application, and project readiness.

Website : [UMIinnovatebridge Solutions](#)

LinkedIn: [UMIinnovatebridge Solutions](#)

Note: If you are receiving multiple emails, it means you have applied multiple times using different entries. If you no longer wish to receive these emails, [Please click here to Unsubscribe](#)